

How to Turn Off Email Notifications

You Can Control the Amount of Email You Receive from Google Classroom

Follow the steps below to control the amount of email you are getting. Your new settings will automatically take effect.

By using the recommended settings below, Google Classroom will only send you an email when teachers give you feedback on your assignments. You will no longer receive notifications about new assignments and dues dates.

The screenshot shows the Google Classroom interface with three numbered steps to adjust email notifications:

- Step 1:** Click the menu icon (three horizontal lines) in the top-left corner.
- Step 2:** Click the **Settings** option (gear icon) in the left sidebar.
- Step 3:** In the **Notifications** section, adjust the email notification toggles. A pink callout box states: "We recommend these settings to keep you informed, but not overwhelmed." The recommended settings are:
 - Email:** **Receive email notifications** (turned on)
 - Comments:**
 - Comments on your posts (turned off)
 - Comments that mention you (turned off)
 - Private comments on work (turned on)
 - Classes you're enrolled in:**
 - Work and other posts from teachers (turned off)
 - Returned work and grades from your teachers (turned on)
 - Invitations to join classes as a student (turned off)
 - Due-date reminders for your work (turned off)
 - Class notifications:** Turned on for the class "My Classroom: Are you ready to learn?"